



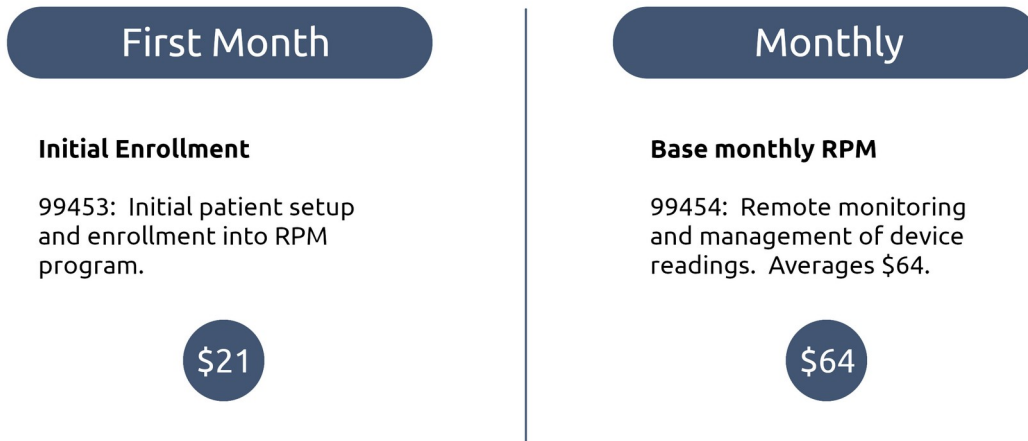
Mnemo Care Provider Quick Reference.

This reference is here to provide answers to basic questions about using our service. It describes which RPM services may be billed to Medicare. It also explains how to onboard your first patients, find their data records, identify remote-patient month records, and more.



Medicare and Remote Patient Monitoring (RPM)

Medicare (CMS) has recognized the benefits of remote patient monitoring (RPM) in improving outcomes and reducing hospitalizations. Medicare will reimburse physicians **once for initial enrollment** and **monthly reviewing data**:



Step One

The first step when getting started with Mnemo is to create a care provider account with us. Head over to <http://getmnemo.com/signup> and you'll see the following form:

Welcome to the Mnemo cloud.
Please provide an email and password to sign up.

Email

Password

Sign up

Your credentials will be sent over a secure connection.

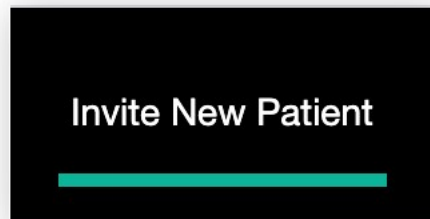


Here we just need email and a password. This is the contact and identifier that will be used for billing and product related messages. You will be taken to the Care Provider Portal once you sign up. The portal is our primary interface with mnemo, and it is where patient data can be viewed and settings modified.

Onboarding your Patients

Mnemo is offered to patients in the clinic. A unique token is sent to the patient via text message, then they may download the app (iOS or Android) and authenticate with this token.

There are two ways of sending an invitation to a patient. This can be done from within the care provider portal by clicking the following item on the nav bar (upper-right).



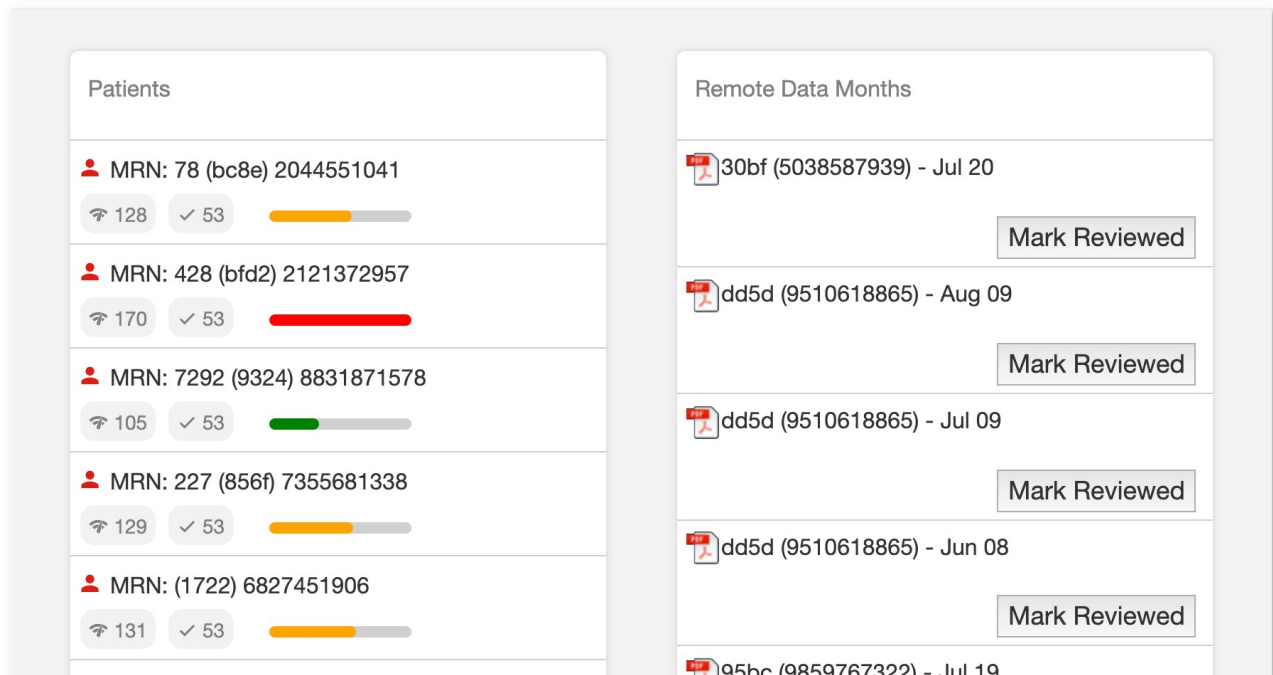
A form will present which will ask for the patient's phone number (and the invite is sent via SMS).

An easier way might be to simply have the patient scan a Mnemo-provided onboarding QR code. We will send these to your practice as needed.



Viewing Patients

The figure below shows an example Care Provider home view, which is found at



<http://getmnemo.com/login>

Each patient listing displays the patient's MRN (if present), invitation token and phone number. The "gauge" numbers below indicate the patient's reported mean blood glucose and the number of data submissions reported. Finally, a "quick glance" meter indicates how the patient's glycemetic status compares to others in your population.

Adding Clinicians and Invoicers

To add other clinicians, Doctors or "invoicers" to your portal, find the sprocket icon on the left nav panel and click it. This will take you to your settings page. Look for the section shown below:





Add Clinician or Invoicer

 Invoicer (billing person)?

This form will add a new clinician (Doctor or nurse) to your Mnemo portal. They will receive an invitation to join (and set up a password) at the email address provided. Check the **Invoicer** box if this person is responsible for billing (see below).

Reviewing Remote Data Months

Center for Medicare and Medicaid (CMS) allow physicians to be reimbursed via CPT 99091 if at least 20 minutes is spent reviewing remotely collected diabetic patient data while the patient is not in the office. Using Mnemo allows a physician to be eligible for this. In the Home View of the Care Provider Portal there is a section on the right titled "Remote Data Months". A Remote Data Month is a summary of a given patient's glycemic status which is automatically created each month. You will be notified by email when it is available for review.

Remote Data Months	
 30bf (5038587939) - Jul 20	<input type="button" value="Mark Reviewed"/>
 dd5d (9510618865) - Aug 09	<input type="button" value="Mark Reviewed"/>



The summary is presented in PDF format and can be downloaded. Once it has been reviewed, clicking **Mark Reviewed** (shown above) will automatically notify a billing person so they may proceed with billing CMS (this is the purpose of designating certain accounts as Invoicers, see above).

Marking a Remote Patient Month as Billed

An Invoicer (see above) will be notified by email when a Remote Patient Month has been marked as reviewed. This signals to the Invoicer that its time to bill CMS. Mnemo does not offer a means of billing – this should be done using your existing billing tools. Mnemo will, however, help track what gets billed. To mark a Remote Patient Month as billed, the Invoicer should simply click “Mark as Invoiced” in the RPM months panel.

Subscribing to Mnemo

We bill on a per patient/month basis, on the first day of each month. The first days leading up to the start of the billing cycle of free for any new patient (this means that if a patient joined on, say, March 10 – the bill for this patient would not be charged until May 1. Payment would be due for April, but no charge for March). Mnemo accepts all major payment cards. The following panel under Settings can be used to subscribe:

Billing

Last payment: **Accepted** Billing cycle ends: **June 05**

Card number MM / YY CVC

If it is not possible pay with a payment card, please let us know and we can arrange an alternate means of payment.

